

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-654-8088

---

Bryan K. Lane  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

TO: The WLC School Board  
FROM: Bryan Lane  
DATE: 6/17/20  
RE: Nomination for Kindergarten Teacher

Please accept this as the nomination for Melanie Abbe to fill the open position of Kindergarten teacher at LCS. Ms. Abbe has a bachelor's degree from Ithaca College in New York and a master's degree in education from Leslie University in Massachusetts. She is certified as an early childhood education teacher in Massachusetts and has filed for certification in New Hampshire. She has served as a preschool teacher for six years in Massachusetts.

In speaking with references at the Hajjar Elementary School in Billerica, MA they gave her glowing reviews. She was teaching first grade in this experience and dove right in. Her background in early childhood education did well with all students but in particular. Her cooperating teacher commented on how this skills set is suited for Kindergarten. When distance learning came on, she worked with families and staff to create a good educational experience for kids. She is certified in Pediatric First Aid and has a background in American Sign Language.

Ms. Abbe was one of thirty-two candidates and was interviewed by our other two kindergarten teachers and myself. The budgeted salary for this position is \$42,000.

I recommend a motion to approve the nomination of Melanie Abbe as Kindergarten teacher at the Lyndeborough Central School at Masters Step 3, a salary of \$42,000.

# MELANIE ABBE

## EARLY CHILDHOOD EDUCATOR

### EDUCATION:

**Lesley University - Cambridge, MA**  
**Master of Education | May 2020**  
*Early Childhood Education with Creative Arts in Learning, Pre-K to Grade 2.*

**Ithaca College - Ithaca, NY**  
**BA in Planned Studies | May 2014**  
*Concentration in: Elementary Education, Culture, and Performance.*

### LICENSURE AND CERTIFICATIONS:

- Massachusetts Teaching License  
Pre-K to 2: License # 516710
- New Hampshire Teaching License  
Pre-K to 2: License # 131522
- EEC Infant/Toddler and Preschool  
Certified: Certificate #: 9654647
- Sheltered English Instruction (SEI)  
Endorsed
- Google Certified Educator Level 1
- CPR/First Aid Certified: Adult and Pediatric (Exp: June 2021)

### CONTACT INFO:



607-765-3762



Mea065@gmail.com



20 Cannongate III  
Nashua, NH 03063

### TEACHING EXPERIENCE:

#### **Student Teacher - First Grade**

*Hajjar Elementary School, Billerica, MA | January 2020 - May 2020*

- Implemented standards based curriculum across all core subjects.
- Created and implemented four auditory classroom management strategies.
- Established personal relationships with each child and fostered sense of community.
- Created science enrichment curriculum during virtual learning.

#### **Afternoon Arts Teacher and Support Staff**

*The LEAP School, Bedford, MA | February 2016 - December 2019*

- Planned process-oriented Reggio Emilia inspired curriculum.
- Created developmentally appropriate art activities for students 3 to 5 years old.
- Adapted classroom practices to best support challenging behaviors.
- Mentored new educators in classroom management and lesson planning.
- Maintained flexibility and gained experience working with multiple teachers within young toddler to preschool classrooms.

#### **Lead Toddler Teacher**

*The LEAP School, Concord, MA | September 2016 - June 2017*

- Co-taught classroom of 9 toddlers.
- Designed and implemented literacy based curriculum.
- Incorporated strategies from Early Intervention Therapists to support my students.
- Engaged student families with weekly individual notes, group notes, and progress reports.

#### **Toddler and Preschool Teacher**

*Knowledge Beginnings, Maynard, MA | November 2014 - February 2016*

- Taught in classrooms of nine children ranging in age 10 months to 4 years old.
- Guided students one-on-one and in groups with provided curriculum.
- Adapted curriculum to the needs of individual children.
- Maintained communication with co-teachers, parents, and administration

### RELATED EXPERIENCE:

#### **Cooking and Jewelry Camp Counselor**

*Kenwood Camp for Girls, Kent, CT | Summer 2013 & 2014*

- Coordinated activities for and supervised ten 7 to 9 year old girls at a traditional overnight camp for four week sessions.
- Designed and led instruction in cooking and jewelry making for girls age 7 to 14 years old.
- Chosen for coveted role as color war advisor, created banners, costumes, and plaques for final camp event.

#### **Zoo School Teacher**

*Binghamton Zoo at Ross Park, Binghamton, NY | July 2013 - August 2013*

- Managed groups of 4 to 16 year olds in week long programs.
- Collaborated with fellow teachers to design and implement standards-based science curriculum.